

Timesheet for Washington University Employees and Students

Updated 2/1/2018

Payee Name:	
Employee/Student ID#:	Rate of Pay Per Hour: \$ (Note students may not be paid more than \$15/hour)
Student Group:	
Event:	

Date	Start Time	End Time	Service Provided	Total Hours

Total Hours:
Total Pay:

I certify that these hours are a true and accurate record of all time worked during the pay period.

Payee Signature: _____