HOW TO
GUIDE TO INCREMENTAL GROWTH POLICY

WHY WE HAVE THIS POLICY:
SU MAINTAINS THE INCREMENTAL GROWTH POLICY TO ENSURE THAT STUDENT GROUPS ARE KEPT ACCOUNTABLE FOR THEIR ABILITY TO PROGRAM EVENTS.

THIS POLICY HELPS ENSURE THAT GROUPS BUDGET RESPONSIBLY AND THAT SU ALLOCATIONS CAN BE DISTRIBUTED AS FAIRLY AS POSSIBLE AMONG ALL STUDENT GROUPS.

HOW THE POLICY WORKS:

DURING BUDGET ALLOCATION MEETINGS, THE SU BUDGET COMMITTEE LOOKS AT EACH GROUP’S SPENDING FOR THEIR 2 MOST RECENT, COMPLETED SEMESTERS.

FOR EXAMPLE: IF YOUR GROUP IS CURRENTLY BUDGETING FOR SPRING 2020, YOUR BUDGETS FROM FALL 2018 AND SPRING 2019 WILL BE CONSIDERED. FALL 2019 WOULD NOT BE CONSIDERED AS THE SEMESTER WOULD STILL BE IN PROGRESS.

BUDGET COMMITTEE LOOKS AT WHETHER YOUR GROUP WAS ABLE TO SUCCESSFULLY PROGRAM A CONSISTENT NUMBER OF EVENTS IN BOTH SEMESTERS.

FOR EXAMPLE: IF YOUR GROUP SUCCESSFULLY PROGRAMMED 2 ESSENTIAL EVENTS IN FALL 2018 AND SPRING 2019, YOUR GROUP WILL BE ELIGIBLE TO BE ALLOCATED FOR 3 ESSENTIAL EVENTS IN SPRING 2020.

THIS INCREMENTAL GROWTH WORKS SEPARATELY FOR ESSENTIAL AND SUPPLEMENTAL EVENTS. SO IF YOU HAVE SHOWN CONSISTENT PROGRAMMING OF 2 SUPPLEMENTAL EVENTS IN PAST SEMESTERS, YOU WILL ONLY BE ABLE TO BE ALLOCATED FOR 3 SUPPLEMENTAL EVENTS, NOT AN ADDITIONAL ESSENTIAL EVENT.

DESCRIPTIONS OF WHAT IS CONSIDERED AN ESSENTIAL AND SUPPLEMENTAL EVENTS CAN BE FOUND IN THE SU FINANCIAL GUIDELINES.
EXAMPLE OF INCREMENTAL GROWTH:

The following table showcases an example of how SU analyzes a student group’s past programming to determine incremental growth.

The table below shows the number of events a group has requested in their budget, the events SU budget committee allocated, and the events that the group successfully programmed.

### HISTORY OF GROUP’S ESSENTIAL EVENTS

<table>
<thead>
<tr>
<th>SEMESTER</th>
<th>NUMBER OF REQUESTED EVENTS</th>
<th>NUMBER OF ALLOCATED EVENTS</th>
<th>NUMBER OF PROGRAMMED EVENTS FUNDED BY SU</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPRING 2018</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>FALL 2018</td>
<td>2</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>SPRING 2019</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>FALL 2019</td>
<td>3</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>SPRING 2020</td>
<td>3</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>FALL 2020</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Example: Budgeting for Fall 2019**

Since the group is budgeting for Fall 2019, budget committee will look at the events programmed in Spring 2018 and Fall 2018. Those cells are highlighted in blue.

Although the group programmed 2 events in Spring 2018, they only programmed 1 in Fall 2018.

Because the group did not successfully program 2 events in both semesters, the group cannot be allocated for 3 events in Fall 2019. Those cells are highlighted in red.

**Example: Budgeting for Fall 2020**

Since the group is budgeting for Fall 2020, budget committee will look at the events programmed in Spring 2019 and Fall 2019. Those cells are highlighted in yellow.

Because the group successfully programmed 2 events in both semesters, the group could be allocated for a max of 3 events in Fall 2020. Those cells are highlighted in green.